

VILLA PARK PUBLIC LIBRARY / BOARD OF TRUSTEES
Regular Meeting
Location: Villa Park Public Library (1st Floor Ohrman Room)
Agenda
July 29, 2020 @ 7:00 p.m.

Roll Call and Establishment of Quorum
Introduction of Visitors Michael Del Valle, Lauterbach & Amen
Public Participation
Discussion of Revisions and Amendments to Agenda
Building Renovation/Expansion Reports
Approval of the Minutes of the July 9, 2020 Regular Board Meeting <V>
Approval of the Minutes of the July 16, 2020 Finance Committee Meeting <V>
Approval of the Minutes of the July 20, 2020 Policy Committee Meeting <V>
Report of the Board President
Committee Reports
Treasurer's Report
Approval of bills/check register for July, 2020 (FY 2020) <R>\$83,567.71
Approval of payout request number 23 to Wight Construction Services in the amount of \$123,009.69<R>
Financial Reports
RAILS News/Legislative Update/Professional Development
Report of the Friends of the Library Liaison
Report of Gifts and Programs Sponsorships
Correspondence / Letters to Departing Staff Members & Thank You Letters
Library Director's Written Report/Strategic Plan Update

New Business:

- *Discussion of Library Trustee Vacancy.*
- *Appointment of Vice-President.* Duties of the Vice-President: The Vice President, in the event of absence or disability of the President, or of a vacancy in that office, shall assume and perform the duties and functions of the President.
- *Disposal of Library Furniture and Equipment <R>.* Staff would ask the Library Board to dispose of obsolete, unneeded, and/or damaged furniture and equipment consisting of 6 computer monitors and 4 access points.
- *FY2019 Audit Review and Approval.<R>*
- *Approval of Resolution authorizing transfer of \$600,000 from the Unassigned Fund Balance to the Library's Special Reserve Fund<R>* The Library Board's Fund Balance Policy indicates the Library Board may transfer monies to the special reserve fund if the unassigned fund balance reflects more than six months of operating expenditures. Staff would recommend transferring \$600,000 to the special reserve fund.
- *Approval of Capital Replacement and Reserve Plan.<R>*

Unfinished Business: None

Planning of Future Meetings

Around the Table

Adjournment <V>

- If members of the public are interested in attending in person, and are symptom free, face masks will be required and social distancing will be used to mitigate the community spread of disease. However, per Governor Pritzker's Executive Order No. 10, all gatherings of more than 10 people are prohibited. Therefore, attendance will be monitored at the door.
- In addition, if you wish you may email questions to the Director at shill@vppl.info in advance of the meeting. If there are questions or comments, the Director will read these into the public participation portion of the meeting.

<V> = Voice Vote <R> = Roll Call Vote

The Villa Park Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Library Administrator at (630) 834-1164 promptly to allow the Library to make reasonable accommodations for those persons.